

DAYTON MUNICIPAL COURT

CIVIL COURT COST LIST

EFFECTIVE JANUARY 1, 2019

Civil Fees

Complaint (1 Defendant – includes 1 Certified Mail)	\$140.00
See Service Fees for additional Defendants	
Forcible Entry & Detainer (1 Defendant – includes 1 Ordinary Mail)	\$150.00
See Service Fees for additional Defendants	
***Each Defendant must be served by Ordinary Mail in addition to Bailiff or Process Server Service	
Appointment of Trustee	\$140.00
Sealing of Record (Expungement)	No charge
Foreign Certificate of Judgment	\$ 25.00
Petition for Driving Privileges	\$140.00
Answer & Cross-Claim (includes 1 Certified Mail)	\$ 25.00
Amended Complaint (includes 1 Certified Mail)	\$ 25.00
Counterclaim (includes 1 Certified Mail)	\$ 25.00
Third Party Complaint (includes 1 Certified Mail)	\$ 25.00
Alias Summons (includes 1 Certified Mail)	\$ 25.00

Service Fees

Service Fees for Each Additional Defendants	
Bailiff – Residential Service	\$ 10.00
Bailiff – Personal Service	\$ 10.00
Certified Mail	\$ 10.00
Ordinary Mail	\$ 5.00
Process Server	No charge
Sheriff (Deposit Only – Additional charges may apply)	\$ 30.00

Jury Fees

Jury Demand	\$800.00
Jurors, Per Day-if they serve	\$ 15.00
Jurors, Per Day-if excused	\$ 10.00
Jury Venire	\$ 15.00

Misc. Fees

Subpoena (1 Witness – includes Service by Bailiff or CM)	\$ 15.00
Witness Fee Additional	
Witness Fee (Half Day)	\$ 6.00
Witness Fee (Whole Day)	\$ 12.00
Appeals	\$150.00
Motion to Revive (includes 1 Certified Mail)	\$ 25.00
Motion to Vacate	\$ 25.00
Motion to Transfer Venue	\$ 25.00
Certificate of Judgment	\$ 10.00
Motion to Amend Plaintiff or Assignment of Judgment	\$ 25.00
Certified Copy	\$ 5.00

Certified/Exemplified Copy	\$ 10.00
Returned Check Fee	\$ 35.00
Stop Payment on Check	\$ 35.00

Executions

Writ of Restitution	\$60.00
Wage Garnishment (includes 1 Certified Mail)	\$100.00
Bank Attachment (includes 1 Certified Mail)	\$100.00
Citation in Contempt (includes 1 Certified Mail)	\$ 40.00
Debtor's Exam (includes 1 Certified Mail)	\$ 40.00
Levy (includes \$600 Deposit)	\$675.00
Appraisers, per Appraiser	
Vehicle	\$ 50.00
Personal Property	\$100.00
Sale, Public or Private, Including Bill of Sale	\$ 2.00

Small Claims

Complaint (1 Defendant – includes 1 Certified Mail)	\$ 65.00
Each Additional Defendant (includes 1 Certified Mail)	\$ 10.00
Amended Complaint (1 Defendant – includes 1 Certified Mail)	\$ 15.00
Alias Complaint (1 Defendant – includes 1 Certified Mail)	\$ 15.00
Counter Claim (includes 1 Certified Mail)	\$ 25.00
Ordinary Mail Service	\$ 5.00
Request for Questionnaire	\$ 10.00
Request for BMV Suspension	\$ 5.00
Transfer to Civil Division	\$102.00

ALL OTHER FEES ARE THE SAME AS CIVIL